



Thames Valley Network

NETWORK TRAINING DAY

COMMITTEE MATTERS

A day dedicated to our U3As

Friday 13 May 2011

at

Upper Hall, High Street Methodist Church, Witney OX28 6HG

Are you a U3A member who enjoys the variety of U3A activities and welcomes the friendships formed from shared interests? Do you wish to see U3A grow and prosper in your town? Would you like to help in running your U3A but are concerned about what is involved and the legal issues that might arise? There is nothing to give concern but some help is invaluable.

Please take advantage of this valuable chance to meet and hear two of our national officers and ask them questions. Whether your U3A is large and long established, small and recently formed or somewhere in-between, this could be of great value to you and your U3A.



This day is intended for all those U3A Members who are Committee Members or who would be willing to join the Committee. By means of talks, group discussions and question-and-answer sessions, issues involved in the running of a U3A and being a Committee Member, will be explored.

Lin Jonas, Company Secretary of the Third Age Trust will talk about the responsibilities of the committee and the support that National Office can offer.

Mike Long, National Education and Development Officer for the Trust, will cover the Group Co-ordinators role and the educational support offered by the Trust.

Typical items which might be discussed on the day are:

- a) Personal credit cards and their use in purchasing group tickets.
- b) Free or discounted places offered by travel companies to U3A travel organisers
- c) The Trust's 24-hour per day legal advice line for any problem whether it be cars, neighbours etc.
- d) How to encourage members to join the committee.

There will be no fee for the day; the cost will be covered by U3A Thames Valley Network funds. Hence participation in the full programme plus coffee/tea on arrival will be free to delegates. A sandwich lunch will be available. Attendance will be confirmed on receipt of application form. Please state clearly if lunch is required.

Subject to availability of places, members of U3A's which have not affiliated to the Thames Valley Network are welcome at a fee of £10 to include lunch, if required.

Application forms can be obtained from Thames Valley Network website at: u3atvnetwork.org.uk
Please return completed forms to: **Pam Jones, 32 Beech Road, Witney, Oxfordshire OX28 6LW**

Tel : 01993 773860 Email : p.jones610@ntlworld.com